

Organisation Solutions, a global OD boutique announces the availability of key positions for our growing business based in Singapore:

- **Leadership Development Programme Manager**
- **Organisation and Leadership Development Consultant**

Leadership Development Programme Manager

The Role

As a Programme Manager your main responsibilities are to:

- Coordinate the successful execution of Leader Excelsior Personal Training (LEPT) programmes worldwide and provide support to LEPT coaches and clients
- Manage Organisation Solutions 'LEPT grant programme for CEOs of non-profits
- Manage all aspects of execution and client support for the Getting Results Long-Distance (GRLD) program – both in-house and for the GRLD consortium
- Support marketing and research activities related to LEPT and GRLD
- In addition, this role will provide support for customer organisation and leadership development interventions

This is a full-time position, with some flexibility in work schedule and use of telecommuting; some travel may be required

Desired Background & Skill Sets

- Undergraduate degree in psychology or business
- 2-5 years of experience in programme or project management in learning and development setting in a reputable multinational corporation or consulting firm
- Customer-service orientation, good client facing skills
- Skilled using range of technology to collaborate and execute projects
- Fluency in English – both written and spoken

Special Qualities

- Cares about doing great work and continuously learning
- Experienced with, and enjoys working with and leading, culturally diverse teams
- Able to work effectively across multiple levels of organisational hierarchy
- Works quickly and with high standards – whilst managing complex details
- Has creativity and motivation to continuously improve OS' offerings
- Is self-confident and self-motivated

Location

This role is based in Singapore, one of the most liveable cities in the world

Organisation and Leadership Development Consultant

The Role	<p>As a Consultant your main responsibilities are to:</p> <ul style="list-style-type: none">• Support design and delivery of consulting services to OS clients• Adapt OS proprietary solutions (e.g., Leader, Strategy and Interact offerings)• Facilitate and deliver client interventions• Provide support for selected client relationships• Develop, administer and analyse surveys and others types of qualitative and quantitative data for research or diagnostic work• Support business development for existing and new clients in the region <p>This is a full-time position, with some flexibility in work schedule and use of telecommuting; some travel may be required</p>
Desired Background	<ul style="list-style-type: none">• Master's degree in a relevant field (e.g. organisation development, business, applied psychology)• 2-5 years of related experience from a reputable multinational corporation or consulting firm• Understands theories and concepts in organisation & leadership development with demonstrated ability to successfully apply these• Some skills in diagnosis, intervention design, and programme management• Skilled in communication, relationship building and project management• Fluency in English – both written and spoken
Special Qualities	<ul style="list-style-type: none">• Cares about doing great work and continuously learning• Experienced with, and enjoys working with and leading, culturally diverse teams• Able to work effectively across multiple levels of organisational hierarchy• Works quickly and with high standards – whilst managing complex details• Has creativity and motivation to continuously improve OS' offerings• Is self-confident and self-motivated
Location	<p>This role is based in Singapore, one of the most liveable cities in the world</p>

About Organisation Solutions Pte Ltd

We are one of the world's leading organisation transformation and leadership development consultancies headquartered in Asia and with a global reach.

Architects for Growth

Our solutions empower companies to execute winning growth strategies and develop the leadership capabilities this requires.

Global Perspectives from Asia

We integrate the best of research and practice to provide solutions that work globally and address the unique needs of high growth and emerging markets.

A partial listing of our clients includes some of the most admired companies in the world

BHP Billiton	Honeywell
Cadbury	Kraft
Chubb	Merck
Cisco	Morgan Stanley
DANONE	NEC Corporation
DeBeers	Nokia
Disney International	Novartis
Electrolux	Prime Minister's Office (Singapore)
GSK	Thomson Reuters
GIC	Royal/Dutch Shell
Hewlett Packard	VISA International

Please see our website for an overview of our offerings: www.organisationsolutions.com